



**Committee of the
Whole**

November 27, 2023

**2023
Highlights**



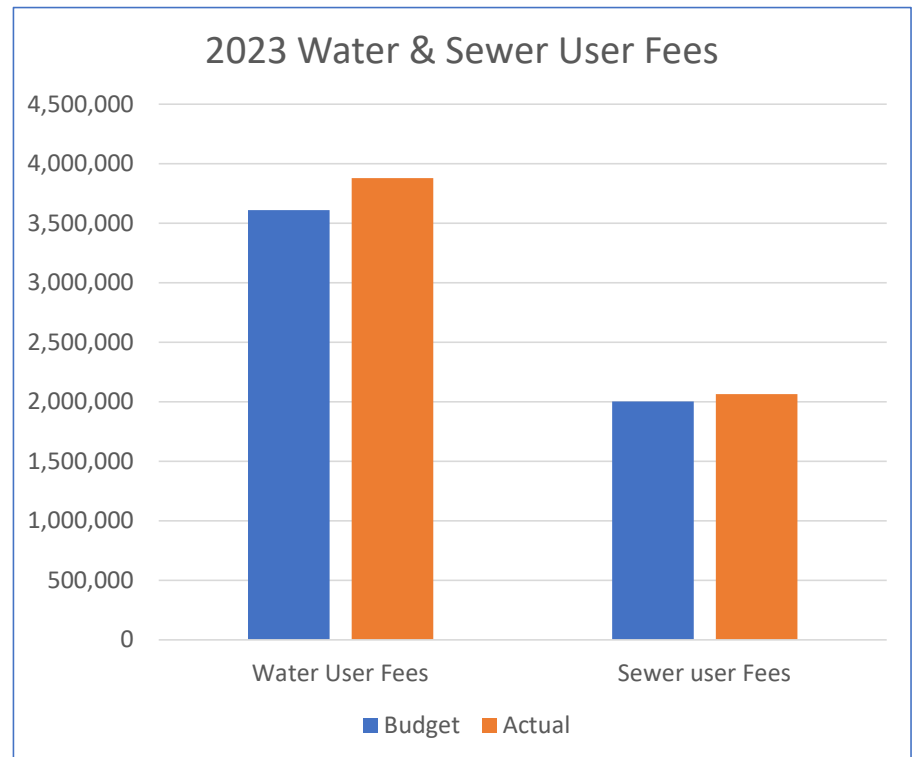


2023 Revenue & Expense Trends

2023 Revenue Trends

WATER & SEWER USER FEES

- **BUDGET:** 2023 rate increase 5% & 3%, estimate **10% less consumption/use** than 2022
- **ACTUAL:** m3 consumption **0.06% less consumption** than 2022
 - Commercial +10.3%
 - Residential - 4.4%



2023 Expense Trends
STAFFING

- **Recruitment challenges** (vacant positions)
- **Training/Conferences attendance** (increase over 2022, still significantly under budget)
- **Collective bargaining** (not yet complete)



- **Fire Department Volunteers** (not at full complement – actual costs below budget)
 - call volume **23% higher** YTD than 2022

2023 Expense Trends

GRANTS & IN-KIND SUPPORT IN THE COMMUNITY

- 2023 estimated costs exceed \$200,000
 - Does not include any inside or senior staff time spent on administration of events
 - Grants
 - In-kind contributions
- 2023 budget \$126,000
- Unexpected cost highlights
 - 1) Extra Portable Washrooms in Community Park - \$68,900
 - 2) Extra Security in Community Park/Memorial Plaza - \$12,000
 - 3) RCMP overtime costs – TBD



2023 Expense Trends

SUPPLY CHAIN DELAYS





2023 Minor Capital Project Highlights

2023 Minor Capital Highlights

ACCESSIBILITY PLAN

- Plan developed with advice of the Accessibility Advisory Committee & input from the community
- 34 recommendations covering four areas
 - 1) Employment
 - 2) Delivery of services
 - 3) Built environment
 - 4) Information & communication
- Plan approved by Council on November 6

2023 Budget \$25,000

(\$20,000 will be carried forward for use in 2024 to begin implementation of recommendations)



2023 Minor Capital Highlights
MASTER PLANS

Plan	2023 Budget	Status	Expected Completion
Water Utility	\$150,000	In Progress	2024 Q1
Sanitary Sewer Utility	\$127,000	In Progress	2024 Q1
Storm Drainage	\$150,000	In Progress	2024 Q1
Transportation	\$150,000	In Progress	2024 Q3
Pavement Condition Assessment & Management Plan	\$100,000	Complete	Council approved November 20



2023 Minor Capital Highlights

ASSET MANAGEMENT PROJECTS



Asset Assessment & Valuation Services (presented to Council in September)

- Budget \$145,000 (actual costs \$112,500), remainder carried forward to fund Asset Management Initiatives in future years

Accounting Standard Implementation

- Hazmat assessment of City facilities
- Asset Retirement Obligation – new for 2023
- Budget \$25,000 (actual costs \$24,000)

Policy Framework

2023 Minor Capital Highlights

WATER USE PLANNING & MANAGEMENT STUDY

- Discussed at Council w/s in October
- Report to Council early Q1 2024; RFP issued thereafter

2023 Budget \$250,000 (to be carried forward to 2024)

Total project budget: \$750,000 (multi-year/phase)



2023 Minor Capital Highlights

BLOWER ROAD (Shelly Creek) CULVERT REMOVAL

- Removal completed; flow monitoring equipment installed
- MVIHES partnered; planted cedar saplings and dogwood/willow stakes



2023 Budget \$150,000 (actuals approx. \$160,000)



2023 Minor Capital Highlights

OCEANSIDE TRACK CONTRIBUTION #2

- RDN & Town of QB will contribute
- City of Parksville contribution reduced to \$500,000; to be made in Q1 2024

2023 Budget \$750,000 (actual \$500,000)





2023 Capital Project Highlights

2023 Capital Highlights

COMMUNITY PARK PROJECTS



Project	2023 Budget/ Status	Status	Expected Completion
Playground Surfacing	\$400,000/ over	Complete	2023 Q1
Performance Venue (landscaping & branding/signage)	\$20,000/ on	Complete (landscaping) In Progress (other)	2023 Q4
Sports Courts	\$295,000/ under	Complete (Skate Park/Tennis& Pickleball courts) Not Started (Lacrosse Box)	TBD (Lacrosse Box)
Gathering Place/Washroom Building/Safety & Accessibility Upgrades	\$2,729,000 + \$600,000 GCF/ under	In Progress	2024 Q1

2023 Capital Highlights

COMMUNITY PARK PROJECTS



2023 Capital Highlights

RECREATION/PARK DCC PROJECTS

Swimming Pool/Multiplex

- Budget \$124,500 for site identification/feasibility to be carried forward to 2024. Staff are working with RDN as per Council direction.



Rathrevor Trail

- Working with The Nature Trust of BC and Snaw-Naw-As First Nation
- RFP for trail design to be issued in 2024
- Budget \$100,000 – unspent funds to be carried forward to 2024



2023 Capital Highlights

INFRASTRUCTURE PROJECTS



Moss Avenue (Roads, Drainage, Water & Sewer)

- Substantially complete September 2023
- **Total Project Budget \$3,446,497** (actual cost estimate \$2.6M)
- Unspent funds will be combined with unallocated 2023 infrastructure budget of \$594,103 and remain in reserve for use in future years.



2023 Highlights

2023 Capital Highlights

FIRE DEPARTMENT PROJECTS



Command/Utility Vehicle Replacements

- Budget \$231,000 (net budget \$124,500 with budget for trade-in/sale)
- Actual net costs are \$5,000 under budget
- Vehicles are in service

Fire Hall Addition

- Budget \$200,000 (unspent funds to be carried over to 2024)
- Consultant engaged to provide preliminary project scope/costing; draft report due March 1, 2024



QUESTIONS